

7/8/20



Dear AYS Families,

Thank you for trusting AYS to serve you and your children during this important time. Recently, Mayor Hogsett and the Marion County Public Health Department issued an executive order requiring that masks or face coverings be worn by all individuals in public places in Marion County.

To support this order and to continue to do our part in preventing the spread of COVID-19, AYS is updating its mask/face covering use policy for children and staff in AYS programs. **Effective July 9, all children and staff must wear a face covering while indoors and when outside participating in activities where social distancing cannot occur.**

To support this:

- All children are required to arrive at the program wearing a clean mask or face covering
- Each child will also need to bring:
 - An empty sealable plastic bag with their name on it to store their primary mask or face covering
 - One **additional clean mask or face covering in a sealable plastic bag** with their name on it to use in the event their primary mask/face covering becomes dirty or is otherwise unusable

AYS will ensure any soiled cloth face coverings are returned home for washing. For additional useful information about the proper use and care of face coverings, click [here](#).

While we understand this may be a burden to children and families, please know that AYS will continue to ensure safe, fun, and enriching activities for your children. We even have some creative activities that help kids learn about the importance of face covering use as well as social distancing. We are here to support your family's health and safety, while ensuring your kids have a safe place to learn and grow when school is not in session.

Thank you,

Your AYS Team

[Daily Safety Precautions](#)



AYS Responds to COVID-19



Dear AYS Parents,

We hope you are staying well and healthy during this challenging time. We wanted to take a moment to provide you with updates on AYS' (At Your School) response to the COVID-19 Health Crisis and check in on your own well-being amidst this pandemic. Like so many other organizations, businesses, and establishments right now, AYS is facing an unprecedented set of circumstances. With the mass school closures in Indiana, all of our before-and-after school programs, as well as spring break camps, have been closed. In our 40 years of operation, AYS has never had to take measures of these likes before, but instead of admitting defeat, we are rallying together for our students, our families, and our community.



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Childcare for Healthcare Workers and First Responders

Starting Wednesday, March 25, AYS will open a childcare program for healthcare workers and first responders at Broad Ripple High School, and will add locations as the need increases. These brave people are on the front lines of this crisis must keep going to work, and it is our responsibility to do anything we can to help them do their jobs. Our dedicated team has worked around the clock for the past couple weeks to collaborate with Indianapolis Public Schools, the United Way of Central Indiana, the City of Indianapolis, and several youth-serving organizations to strategically band together to address this critical need. "The men and women of our public safety agencies are on the front lines of our community's response to the COVID-19 outbreak, working long hours and prioritizing resident needs," said Mayor Joe Hogsett. "Indianapolis is committed to stepping forward and helping to provide much-needed support to these individuals and their family during this unprecedented time."

Over half of our staff will be stepping up to work to provide childcare for those parents and families who put themselves on the line to keep our community safe. To ensure the safety of both staff and clients, our staff members are being trained in the official CDC protocols and following CDC operating guidelines for school and childcare providers. While the children of healthcare workers and first responders are in our care, it is vital to keep them healthy.

Staffing Protocol and Procedures

We have never been more proud of our AYS staff members of whom have all shown great spirit and resilience in the face of this adversity. AYS is currently operating under a major revenue deficit due to the school closures across Indiana, but we, as an organization, have dug into our coffers to ensure that our employees are still being paid. All employees who were unable to work last week because of the spread of the Coronavirus have been paid and will receive a full paycheck for this pay period at the end of the week. Our mission has always been to serve families, including our own AYS family. Families stick together when they face hardship and that is exactly what we plan to do as this health crisis continues to develop.

Because you are also a vital part of the AYS family, we want to thank you for your ongoing support. Please know that your continued

encouragement is both greatly appreciated, as well as needed in this time of crisis. As the COVID-19 situation continues to unfold, we promise to keep you updated on any changes at AYS. We are keeping a pulse on the needs of all families and continue to look for locations where we can set up enrichment and care programs. As soon as we're able to reopen programs to families outside of essential medical and emergency professionals, we will provide further updates.

We're honored that you're part of our community. Without you, there would be no AYS.

Take care of yourselves and each other.

Best regards,
Chrystal Struben
President & CEO of AYS, Inc.

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AYS Administration Mailing Address
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March 16, 2020



Dear AYS Parents,

We regret to inform you that due to school closures that stem from the Coronavirus (COVID-19) outbreak, AYS has canceled all of its Spring Break 2020 operations. Please disregard any promotional items, emails, and social media posts relating to AYS' Spring Break registration. We appreciate your understanding as we work to navigate this difficult situation.

Below is some important information to know regarding this cancellation for those who have registered for Spring Break:

- Your account will be updated this week to reflect the cancellation
- Any deposits paid for Spring Break will be credited to your account and applied to the next regular billing cycle once programs are reinstated
- There is no need for you to take further action at this time

We sincerely apologize for any inconvenience this may cause. Should you have any questions regarding your account, please contact Customer Service.

Thank you for your patience.

Sincerely,
Your AYS Team



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March 14, 2020



Dear AYS Parents,

As we navigate the recent school closures and their impact on our services, it is important that we understand your immediate needs. Please take a moment and complete this short survey by **Sunday, March 15th**. We appreciate your time and patience.

[Click Here to Take the Survey!](#)

Thank you,
Your AYS Team



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March 13, 2020



Dear AYS Parents,

At this time, there are no AYS programs scheduled for next week and you should make plans accordingly.

We will continue to work with state and school partners to determine interim and Spring Break operations and hope to have answers early next week.

We will keep you updated as opportunities develop.

Thank you,

Your AYS Team



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March 13, 2020



Dear AYS Parents,

We appreciate your patience and understanding as we continue to work through issues resulting from the closing of schools yesterday evening.

While we have yet to determine the answers to all of your questions, we do know the following:

- You will not be charged next week
- If you have already made a payment, there will be a credit on your account. Credits will be applied to the next regular operating week.
- Interim and Spring Break camp operations are still being determined with our state and school district partners

We will continue to keep you updated as opportunities develop.

Thank you,
Your AYS Team



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March 12, 2020



Dear AYS Parents,

As you may know, this evening Mayor Hogsett held a press conference to announce the closure of all public and charter schools in Marion County through April 5th. Click [here](#) for more information on the announcement. While the schools have until Monday to close, many are opting to close on Friday, which will result in the cancellation of AYS before- and after-school programs.

We are working with our school partners to understand the parameters from which we may be able to operate in order to minimize this disruption for our families.

With that said, here is what we do know this evening:

- If a school in which AYS operates closes, AYS will **NOT** operate
- For those who have registered for Spring Break: We are working with our school partners and the state of Indiana, so please stay tuned for potential updates
- If you have any questions regarding AYS' efforts or procedures as they relate to the Coronavirus (COVID-19), please contact criticalresponse@ayskids.org

We will continue to monitor this situation closely to provide you with necessary updates as information becomes available.

Thank you,
Chrystal Struben
President and CEO



March 10, 2020



Dear AYS Parents,

AYS is maintaining a vigilant focus on the developments surrounding the Coronavirus, or COVID-19, as it is now confirmed to be in the Indianapolis area. Therefore, we would like to provide you with some updates to keep you informed about AYS' planning and contingency measures:

- There are no known cases in the AYS community at this time.
- As spring break draws closer and some of you will be traveling, you are encouraged to review [travel warnings](#) issued by the Centers for Disease Control (CDC). Should you and your family still choose to travel to high-risk areas, please know that health officials will likely direct you to self-quarantine upon your return. AYS will also ask that your family follow all health protocols in such a situation.
- In the event a school in which AYS operates is closed due to cleaning or as part of a broader public safety measure to address COVID-19, our AYS program will not be in operation at that school until proper agreement has been made with the impacted district and appropriate health department officials.

According to public health guidelines, the following precautions are recommended to prevent the spread of any illness:

- Wash your hands often with soap and water for at least 20 seconds.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when you are sick, and for a 24-hour period following a fever.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.

Click below to learn about the symptoms of COVID-19 using public health resources such as:

[The Centers for Disease Control \(CDC\)](#)

[The Indiana State Department of Health](#)

We will continue to monitor this situation closely, and provide you with necessary updates as more information becomes available.

Thank you,
Chrystal
President and CEO



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